

Frequently Asked Questions

Q. What are the classes I need to become a family provider?

A. All potential family providers are required to complete 24 clock hours of approved pre-service training, a series of six 4 clock hour classes. Additional requirements include First Aid, CPR, and Emergency Disaster and Preparedness, as well as SIDS (Sudden Infant Death Syndrome) if planning to care for children under two years of age. Individuals are always encouraged to contact their local Office of Child Care to ensure all requirements have been satisfied.

Q. What are the continuing education hours I need each year to maintain my license/certification?

A. The continuing training requirements are different for family providers and child care center staff.

Family Providers – During first year of registration, 18 clock hours of approved training in the following areas: Child Development (3 hours); Working with Mixed Age Groups (3 hours); Health, Safety, & Nutrition (3 hours); Professionalism (3 hours); Elective subjects (6 hours). For each year thereafter, 12 clock hours of approved training are required per year (6 COK, 6 elective).

Center Staff –

Aides: 6 clock hours of training per year

Child Care Assistant: 6 clock hours of training per year

Child Care Teachers (Infants & Toddlers, Preschool, School Age) and Child Care Directors:
12 clock hours of training per year (6 COK, 6 elective)

**Individuals are encouraged to contact licensing specialists

to ensure all training requirements are met**

Q. What is the cost of training provided by Child Care Links?

A. Cost of training depends on the length of the course, materials needed to conduct the course, and whether the course is a “general” or “specialty” course. All workshop costs are included in our quarterly training calendars.

Q. How can I get a training calendar from Child Care Links?

A. Contact Child Care Links and our staff will be happy to mail you a current training calendar, as well as add you to our mailing list to receive future calendars. Our training calendar are also available in pdf on this website by clicking on “Looking for our schedule of events?”

Q. How can I pay for training?

A. Payment is accepted over the phone with Visa or Master Card, via mail with money order, or in person. Please [see our training policies](#) for additional details.